Academic Affairs

Classified Staff Member of the Year Award

2019-2020

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**Presented at the**

**Virtual College Recognition Awards Ceremony on May 14, 2020**

**PURPOSE**

This award recognizes a classified staff member within Academic Affairs at Grossmont College who has made outstanding contributions during the academic year to his or her program area, to the college, to colleagues, and most importantly, to Grossmont College students.

*Note: this award should not be confused with the districtwide Chancellor’s/Classified Senate award.*

**CRITERIA**

The awardee will have demonstrated an “above and beyond” approach to serving students, working with colleagues inside and outside of Academic Affairs, serving on college committees and/or promoting college events and advancing the mission of Grossmont College.

**ELIGIBILITY**

Any full- or part-time classified employee within any area of Academic Affairs may be nominated. Staff members may nominate more than one classified employee for this award.

**SELECTION PROCESS**

Nomination forms will be distributed and returned to the office of the Vice President ofAcademic Affairs by **Friday, April 17, 2020.** A Classified Award Selection group will be convened to review the nominations and identify the selected staff member. The Classified Award Selection group will consist of two Academic Affairs administrators, two faculty members, one Academic Affairs supervisor and two students. **Final nomination due to the President’s office by April 24, 2020.**

**AWARD PRESENTATION**

The Academic Affairs Classified Staff Member of the Year award will be presented at the collegewide recognition ceremony which takes place on Thursday, May 14, 2020 at 3:00 p.m.

**N O M I N A T I O N**

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**College Recognition Ceremony May 14, 2020**

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| I nominate |       | for the Academic Affairs Classified Staff  |

Member of the Year Award.

The nominee has made the following outstanding contributions during this academic year to his/her program area, to the college, to colleagues and to Grossmont College students:

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In addition to the above, and as evidenced by the following, the nominee has consistently demonstrated an “above and beyond” approach to serving students, working with colleagues inside and outside of Academic Affairs, serving on college committees and/or promoting college events and advancing the mission of Grossmont College:

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*(Please limit your remarks to 600 words or less. They may be typed separately and attached to this nomination form, or entered electronically and e-mailed to Dr. Michael Reese at* *mike.reese@gcccd.edu*

Please submit this nomination form to the office of the Vice President of Academic Affairs by **Friday, April 17, 2020.**  If you have any questions about the award itself or the selection process, please contact Michael Reese or Krista Ames-Cook.